

Statement of Policy of St Paul's Parish Columbarium

Eligibility. The Columbarium shall provide spaces (niches), either double or single, to be used for the interment of human ash remains.

All past or present members of The Episcopal Church canonically resident in, or other persons who have regularly participated in the life of, St Paul's Parish, Riverside, Illinois, are eligible to be interred in the Columbarium. This eligibility extends to parents, spouses, siblings and children of eligible individuals who have already purchased a niche for the interment of their own ashes. The interpretation of regular participant status lies ultimately with the Vestry of St Paul's Parish.

Urns. All ashes interred in the Columbarium shall be in urns, and the material, design, construction, type, size, shape, and character of such urns shall be subject to the absolute control of the Vestry of St Paul's Parish and must be provided by the person granted the Interment License (Licensee).

Niche Inscriptions. Inscriptions on the stone face of a niche shall be limited to the names of those interred within and the years of their birth and death. Inscriptions shall be of a uniform size and style to be designated by the Vestry of St. Paul's Parish. Names will be the given, middle, surname and suffix, such as II, or Jr. Acceptable modifications will be the use of an initial in place of either, but not both, the given and middle name. Professional identification will be limited to the appropriate suffix, such as M.D., Ph.D., Priest, etc. There will be no honorific prefixes such as Dr. used. There will be no diminutives or nicknames used.

The cost of the inscription on the memorial plaque will be included in the interment fee.

Committal. A religious service shall be held at each Committal. A clergyman from St Paul's Parish, Riverside, Illinois shall supervise the committal service, except that such supervision may be delegated to another clergyman at the Rector's discretion.

License Restrictions. The license to use niches in St Paul's Columbarium shall be granted to eligible Applicants upon the terms and conditions as the Vestry of St Paul's Parish shall direct.

The right to use said Niches shall be subject to the following:

- 1) No person shall ever acquire ownership of said niches, and only Interment Licenses are issued by the Vestry of St Paul's Parish.
- 2) The right to use said niche as reserved shall terminate upon the following conditions:

- a) The present church property is no longer owned by St Paul's Parish.
- b) The present church building is demolished.
- c) That such circumstances occur as in the opinion of the Vestry would make the continued operation of the Columbarium unfeasible.

- 3) In the event of any such termination, the Licensee, his/her legal representative, or surviving spouse, or next of kin, shall be permitted to remove the cremated remains contained in the niche. Upon reasonable notice given the legal representative, surviving spouse, or next of kin, the Vestry of St Paul's Parish shall have the right to remove and dispose of the same in such manner as it shall deem proper.

License. The cost of an Interment License for a single niche shall be \$750.00, and the cost for a niche for two urns shall be \$1,500.00. These fees may be adjusted from time to time by the Vestry of St Paul's Parish. The license fee shall be construed as payment for the exclusive right to use in perpetuity a specific niche for the interment of the specified eligible remains and for the perpetual care of the niche and the Columbarium.

The fee for an Interment License (the reservation fee for a niche) is payable to St. Paul's Parish at the time an application for a license is submitted. Fees are not refundable after the issuance of a license except by express authority of the Vestry of St Paul's Parish.

The Vestry of St Paul's Parish shall place all sums paid to it by Licensees in a designated and restricted fund or in an endowment in St Paul's Foundation, at its discretion. The income from the fund or endowment shall be used solely for the purpose of defraying the cost of maintaining the Columbarium and its environment. This income shall be under the absolute control of the Vestry of St Paul's Parish. The principal of the fund may not be spent and shall be invested in such a way that the value of the principal is always maintained or increased based on the Federal Cost of Living Index.

Interment Fee. In addition to the License Fee, there is an Interment Fee for each urn interred. These fees may be adjusted from time to time at the discretion of the Vestry of St Paul's Parish. The License Fee shall be construed as payment for the exclusive right to use a specific niche for the interment of specified eligible remains and for the perpetual care of the niche and the Columbarium. The Interment Fee covers the cost of opening and closing the niche and of engraving the name and dates of the deceased.

Transfers. Transfer of the right to use a niche in St Paul's Columbarium shall only be made back to the Vestry of St Paul's Parish, Riverside, Illinois. Transfers, either voluntary or involuntary or by operation of law, of the Interment License shall be made only with the consent of the Vestry in its sole discretion first had and obtained. The Vestry of St Paul's Parish shall have the absolute right to elect, but need not so elect, to repurchase, redeem,

and cancel the Interment License granted with respect thereto upon tender or repayment of the amount paid to St Paul's Parish at the time the Interment License was first granted.

Removal of Interred Remains. No urn containing ashes shall be removed except by and with the prior written consent of the Vestry of St Paul's Parish, and no right whatsoever shall exist in the heirs at law of the Licensee, or in any other person excepting only the Vestry of St Paul's Parish, to have such ashes removed.

If in the judgment of the Vestry of St Paul's Parish it should be deemed desirable at any time to change the location of the Columbarium, or to discontinue its use or any part thereof, the Vestry of St Paul's Parish may have the urns and ashes removed from any niche or niches affected by such change or discontinuance and placed in another suitable place in the Columbarium of St Paul's Parish or in another appropriate place as in its sole discretion the Vestry may deem proper.

In the event an urn containing ashes is interred in a Columbarium niche and is then removed therefrom, or in the event an urn containing the ashes of an approved Licensee be not interred in the plot identified herein within fifty (50) years after the date of issuance of the Interment License or within one year (which time may be extended by St Paul's Vestry) after the death of the Licensee, then all rights given or in any way obtained with respect to the niche shall be forfeited, shall terminate forthwith and shall revert to the Vestry of St Paul's Parish.

Flowers or other memorial decorations. Flowers or other decorations are not permitted except at the altar of the columbarium chapel at such times as may, be designated by the Rector of St Paul's Parish and may be removed at any time by like authority, and shall at all times be subject to the control and regulation of the Rector.

Records. The Vestry of St Paul's Parish, Riverside, Illinois will maintain the original and authoritative copy of each Interment License.

Security. The Vestry of St Paul's Parish shall have no legal obligation to provide physical security or other protection for the Columbarium or any of its contents and shall not be liable for any losses, causes, claims, or damages of any kind arising out of any damage to the Columbarium.

Access. Access to the niche shall be solely under the control of the Rector of St Paul's Parish.

Amendments to Statement of Policy. This Statement of Policy may be amended and revised from time to time only by the action of the Vestry of St Paul's Parish, Riverside, Illinois and then only with the concurrence of a two-thirds majority vote of a canonically constituted Parish meeting.